



2009 WORKSHOPS PROGRAM

Start Dates Appear as Numbers in the boxes -e.g. 5 as in January 5

Program	Time	January				February				March			
		Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4
Listening and Accent Reduction	4:30 to 6:00 pm	5	12	19	26	2	9	16	23	2	9	16	23
English Clinic	9:30 to 11am	5	12	19	26	2	9	16	23	2	9	16	23
Basic Business Communications	6 to 8 pm	5	12	19	26	2	9	16	23	2	9	16	23
Food From the Global Village	2:30 to 4 pm	5	12	19	26	2	9	16	23	2	9	16	23
Financial and Accounting English	3 to 4:30 pm	5	12	19	26	2	9	16	23	2	9	16	23
Presentation Skills with PowerPoint	12 to 1:30 pm	5	12	19	26	2	9	16	23	2	9	16	23
TV Anchor Video Presenting*	10 to 3 pm			24/31			14/21				14/21		
Creative Writing/ LPI	6 to 7:30 pm	5	12	19	26	2	9	16	23	2	9	16	23
Business Analysis	10 to 11:30 am	5	12	19	26	2	9	16	23	2	9	16	23
Use of Microsoft Office Suite	6:45 to 8:15 pm	5	12	19	26	2	9	16	23	2	9	16	23
Interview Skills	1:30 to 3:00 pm	5	12	19	26	2	9	16	23	2	9	16	23
Negotiation Skills	3:15 to 4:45 pm	5	12	19	26	2	9	16	23	2	9	16	23
Market Analysis	1:30 to 3:00 pm	5	12	19	26	2	9	16	23	2	9	16	23
Internet English	3:15 to 4:45 pm	5	12	19	26	2	9	16	23	2	9	16	23
Public Speaking/Presentations	6:45 to 8:15 pm	5	12	19	26	2	9	16	23	2	9	16	23
Tourism/Hotel English	8 to 9:30 pm	5	12	19	26	2	9	16	23	2	9	16	23
Newsroom/Breakfast	☺	5	12	19	26	2	9	16	23	2	9	16	23
ESL Mini Class	1 to 2:30 pm	5	12	19	26	2	9	16	23	2	9	16	23



Program	Time	April				May				June			
		Wk 1	Wk 2	Wk 3	Wk 4/5	Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4/5
Listening and Accent Reduction	4:30 to 6:00 pm	30-Mar	6	13	20/27	4	11	18	25	1	8	15	22/29
English Clinic	9:30 to 11am	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Basic Business Communications	6 to 8 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Food From the Global Village	2:30 to 4 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
		30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Financial and Accounting English	3 to 4:30 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Presentation Skills with PowerPoint	12 to 1:30 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
TV Anchor Video Presenting*	10 to 3 pm			18/19					23/24			20/21	
Creative Writing/ LPI	6 to 7:30 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Business Analysis	10 to 11:30 am	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Use of Microsoft Office Suite	6:45 to 8:15 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Interview Skills	1:30 to 3:00 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Negotiation Skills	3:15 to 4:45 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Market Analysis	1:30 to 3:00 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Internet English	3:15 to 4:45 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Public Speaking/Presentations	6:45 to 8:15 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Tourism/Hotel English	8 to 9:30 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
Newsroom/Breakfast	☺	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29
ESL Mini Class	1 to 2:30 pm	30-Mar	6	13	20/27	4	11	18	25	1	9	16	22/29



Program	Time	July				August				September			
		Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4/5	Wk 1	Wk 2	Wk 3	Wk 4
Listening and Accent Reduction	4:30 to 6:00 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
English Clinic	9:30 to 11am	6	13	20	27	3	10	17	24/31	7	14	21	28
Basic Business Communications	6 to 8 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Food From the Global Village	2:30 to 4 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
		6	13	20	27	3	10	17	24/31	7	14	21	28
Financial and Accounting English	3 to 4:30 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Presentation Skills with PowerPoint	12 to 1:30 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
TV Anchor Video Presenting*	10 to 3 pm			18/19				15/16				19/20	
Creative Writing/ LPI	6 to 7:30 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Business Analysis	10 to 11:30 am	6	13	20	27	3	10	17	24/31	7	14	21	28
Use of Microsoft Office Suite	6:45 to 8:15 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Interview Skills	1:30 to 3:00 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Negotiation Skills	3:15 to 4:45 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Market Analysis	1:30 to 3:00 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Internet English	3:15 to 4:45 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Public Speaking/Presentations	6:45 to 8:15 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Tourism/Hotel English	8 to 9:30 pm	6	13	20	27	3	10	17	24/31	7	14	21	28
Newsroom/Breakfast	☺	6	13	20	27	3	10	17	24/31	7	14	21	28
ESL Mini Class	1 to 2:30 pm	6	13	20	27	3	10	17	24/31	7	14	21	28



Program	Time	October				November				December			
		Wk 1	Wk 2	Wk 3	Wk 4	Wk 1	Wk 2	Wk 3	Wk 4/5	Wk 1	Wk 2	Wk 3	Wk 4
Listening and Accent Reduction	4:30 to 6:00 pm	5	12	19	26	2	9	16	23/30	7	14		
English Clinic	9:30 to 11am	5	12	19	26	2	9	16	23/30	7	14		
Basic Business Communications	6 to 8 pm	5	12	19	26	2	9	16	23/30	7	14		
Food From the Global Village	2:30 to 4 pm	5	12	19	26	2	9	16	23/30	7	14		
		5	12	19	26	2	9	16	23/30	7	14		
Financial and Accounting English	3 to 4:30 pm	5	12	19	26	2	9	16	23/30	7	14		
Presentation Skills with PowerPoint	12 to 1:30 pm	5	12	19	26	2	9	16	23/30	7	14		
TV Anchor Video Presenting*	10 to 3 pm				24/25			21/22				19/20	
Creative Writing/ LPI	6 to 7:30 pm	5	12	19	26	2	9	16	23/30	7	14		
Business Analysis	10 to 11:30 am	5	12	19	26	2	9	16	23/30	7	14		
Use of Microsoft Office Suite	6:45 to 8:15 pm	5	12	19	26	2	9	16	23/30	7	14		
Interview Skills	1:30 to 3:00 pm	5	12	19	26	2	9	16	23/30	7	14		
Negotiation Skills	3:15 to 4:45 pm	5	12	19	26	2	9	16	23/30	7	14		
Market Analysis	1:30 to 3:00 pm	5	12	19	26	2	9	16	23/30	7	14		
Internet English	3:15 to 4:45 pm	5	12	19	26	2	9	16	23/30	7	14		
Public Speaking/Presentations	6:45 to 8:15 pm	5	12	19	26	2	9	16	23/30	7	14		
Tourism/Hotel English	8 to 9:30 pm	5	12	19	26	2	9	16	23/30	7	14		
Newsroom/Breakfast	☺	5	12	19	26	2	9	16	23/30	7	14		
ESL Mini Class	1 to 2:30 pm	5	12	19	26	2	9	16	23/30	7	14		

- \$150 per Standard Course/1 week/1.5 hr/5 days
- Most workshops start date : Mondays and some workshops will be during weekends
- On holidays workshops will be held on the following Tuesday
- *TV Anchor Video Presenting is only available on weekends
- Classroom Address: United Kingdom Building, Suite #402 - 409 Granville Street, Vancouver